

Pilot Ladder Checklist.

Use this checklist every time a pilot ladder is used



1. The Pilot Ladder

- Is the pilot ladder in good shape?
 - Check for wear and tear, missing chocks, loose steps.
 - Check for broken steps or spreaders.
- Are all steps and ropes clean and free of grease?
- Is all extra equipment present and ready for use?
 - Lifebuoy and light
 - Manropes if required by pilot
 - Heaving line
 - Lifejacket
 - Responsible officer with communication to bridge.
- Is the pilot ladder rigged to the correct height?
- Has the retrieval wire been rigged correctly? (above the spreader, leading forward)
- Has the pilot ladder been secured to the deck in a correct way?
- Haven stanchions and/or bulwark ladder been fitted and secured to the deck?
- Is there adequate lighting at the pilot access point?

2. The Combination Ladder

- Is the accommodation ladder in good shape?
- Check the accommodation ladder for wear and tear.
- Check if steps and siderails are free of grease.
- Is the retrieval line of the pilot ladder rigged correctly? (Above the spreader leading forward)
- Is the accommodation ladder secured to the ships side, independent of the ladder?
- Is there at least 5 meters of space under the platform?
- Is the platform rigged horizontally?
- Are all hand railings and hand ropes rigged correctly, both inboard and outboard?
- Does the pilot ladder extend 2 meters above the platform?
- Have both pilot ladder ropes been secured to the ship, at 1.5 meters above the platform?

3. Winch Reel

- Ensure the winch reel is mechanically locked
- Ensure the pilot ladder is secured to deck